

ENROLMENT FORM

2018 REISA Scholarship Auction Competition

The course you are enrolling
in

BSBCMM401 Make a presentation
CPPDSM4004A Conduct auction
CPPDSM4019A Prepare for auction and complete sale

Commencement Date _____

Student Details

Title _____ Female ☐ Male ☐ Date of Birth _____

Surname _____ First Name _____

Middle Name/s _____ Preferred Name _____

Residential Address _____

Suburb _____ Postcode _____

Postal Address
(if different) _____

Suburb _____ Postcode _____

Home Telephone _____ Mobile _____

Email _____

Preferred Contact Method Email ☐ Mobile ☐ Mail ☐

Have you previously undertaken studies through REISA? Yes ☐ No ☐

Employer Details (if relevant to your training)

Company _____

Contact Person _____

Postal Address _____ Postcode _____

Telephone _____ Fax _____

Email _____

Emergency Contact

Contact Person _____ Relationship _____

Telephone _____ Mobile _____

Email: _____

How did you hear about this course?

☐ Advertisement ☐ Email ☐ Employer ☐ Flyer

☐ Recommendation ☐ Social Media (Facebook, Linked In, Twitter) ☐ REISA Website

☐ Other ☐ Other Website (please specify): _____

Referred by: _____ Company or Phone: _____

REISA Representative _____

The following questions are required by The Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS). These questions have been designed to ensure the consistent interpretation of data collected from clients via enrolment forms. If there is an area you are uncomfortable answering please refer to REISA's Manager - Training and Development.

Do you consider yourself to be of Aboriginal or Torres Strait Islander origin? Yes ☐ No ☐

Were you born in Australia? Yes ☐ No ☐ Town/City of Birth _____

If NO, which country were you born in? _____ Town/City of Birth _____

Education Details

Are you currently at school? Yes ☐ No ☐ If YES, SACE Student ID _____

What is your highest completed school level? (Tick one box only)

☐ Completed year 12

☐ Completed year 9

☐ Completed year 11

☐ Completed year 8 or below

☐ Completed year 10

In which year and where did you complete your last year at school level?

Year Completed (e.g.2004)	Name of School	Suburb of School

School Contact Person: _____ Phone: _____

Employment Details

What is your current employment status?

☐ Unpaid worker in a family business

☐ Part-time employee

☐ Employer

☐ Self employed - not employing others

☐ Full-time employee

☐ Unemployed seeking full time work

☐ Not employed, not seeking work

☐ Unemployed seeking part time work

Do you have permanent residence status in Australia? Yes ☐ No ☐

Language and Literacy

Is English your first language spoken at home? Yes ☐ No ☐

If NO, please state the language spoken. _____

What is your proficiency in spoken English? Very well ☐ Well ☐ Not well ☐ Not at all ☐

Will you need assistance with literacy in your studies? Yes ☐ No ☐

Disability

Do you consider yourself to have a permanent and significant disability?

Yes

☐

No

☐

If YES, please tick the applicable boxes.

☐

Acquired Brain Impairment

☐

Mental Illness

☐

Hearing/Deaf

☐

Physical

☐

Intellectual

☐

Vision

☐

Learning

☐

Other (please specify)

☐

Medical Condition

Will you be requesting special assistance owing to the disabilities?

Yes

☐

No

☐

Further Education

Have you successfully completed any of the following qualifications?

Yes

☐

No

☐

If YES, then tick any applicable boxes.

☐

Advanced Diploma or Associate Degree

☐

Certificate III (or Trade Certificate)

☐

Bachelor Degree or Higher Degree

☐

Certificate IV

☐

Certificate I

☐

Diploma or Associate Diploma

☐

Certificate II

☐

Miscellaneous Education

Study Reasons

What is your major reason for study (select ONE (1) only).

☐

To get a job

☐

It was a requirement of my job

☐

To develop my existing business

☐

I wanted extra skills for my job

☐

To start my own business

☐

For personal interest or development

☐

To try for a different career

☐

Other reasons

☐

To get a better job or promotion

Unique Student Identifier (USI) Authority

It is compulsory for every student to have a Unique Student Identifier (USI) Number. (Please see the Pre-Enrolment Information for more information.)

I have a Unique Student Identifier (USI) Number.

Yes

☐

No

☐

If YES, my Unique Student Identifier (USI) Number is:

If NO, I authorise for the REISA to apply for a Unique Student Identifier (USI) Number on my behalf.

Yes

☐

No

☐

I have provided REISA with a copy of one (1) of the following forms of identification.

☐

Driver's Licence

☐

Birth Certificate (Australian)

☐

Medicare Card

☐

Certificate of Registration by Descent

☐

Australian Passport

☐

Citizenship Certificate

☐

Visa (with Non-Australian Passport)

Student Declaration

- ☐ I declare that the information provided is true and accurate and understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of enrolment.
- ☐ I have read and understood the terms and conditions provided by REISA in the pre-enrolment information, upon which I am enrolling.
- ☐ I agree to maintain full attendance for each compulsory day. Students who do not meet this requirement will be unable to participate in the REISA Scholarship Auction Competition.
- ☐ In providing my personal information to REISA, I understand that, other than as authorised by law, REISA will only use this information for the purposes for which it is being collected in accordance with REISA's Policies and Procedures and government regulations. I also understand that all information will be collected, stored, accessed and/or destroyed in accordance with privacy, records management and REISA's Policies and Procedures and government regulations
- ☐ I have attached a copy of my identification to obtain my Unique Student Identifier (USI) Number.
- ☐ I give REISA permission to use my photographic image on their website, social media sites or promotional material.
- ☐ I give permission for REISA to contact me regarding future course offerings and schedules.
- ☐ I understand if I have no activity with my training for twelve (12) months, I will forfeit all fees paid. If the qualification I am enrolled in has been superseded, I will need to re-enrol in the current qualification and pay the applicable fees.
- ☐ I give permission for REISA to contact me directly and through a third party regarding future course offerings and schedules provided by REISA.

By completing and lodging this form you will be deemed to consent to the above terms and conditions.

Student's Signature*: _____
Parent/Guardian Signature: _____
(if student is under 18 years of age)

Date: ____ / ____ / ____
Date: ____ / ____ / ____

***Please note: All signatures have to be actual signatures and not typed in.**

We are unable to accept photos of the Enrolment Form and Language, Literacy and Numeracy Pre-training Review, either attached or copied and pasted in the body of the email. Enrolment documentation can either be scanned and emailed to training@reisa.com.au or alternatively dropped into our office on Greenhill Road.

You are welcome to contact REISA to discuss your enrolment or arrange a time to visit our training centre for further information.

2018 REISA Scholarship Auction Competition

What units you will study for the course

- ◇ BSBCMM401 Make a presentation
- ◇ CPPDSM4004A Conduct auction
- ◇ CPPDSM4019A Prepare for auction and complete sale

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